



Nashik Municipal Corporation, Nashik
Audit Department
Quotation Notice No. 2 (Year 2026-27)



Quotation Form

Name of Work :- Supply and Installation of All in one PC for Audit Department, NMC

Date of Issue of Blank Quotation Form: - 22/07/2026 to 28/07/2026.

Date of Submission Quotation Form: - 29/07/2026 upto 3.00 P.M.

- ABSTRACT -

S.N	Item Description	Qty.	Unit	Rate	Amount
1.	HP ALL IN ONE AMD Ryzen 7 7730U (16 GB DDR4, 512 GB SSD), 23.8" Win 11 Home, Office 24	8			
	TOTAL (Inclusive of All Taxes)				

I/ We have gone through the all details of the work as mentioned above, as well as, have gone through the details of all the Terms and Conditions set for this work. I/We are hereby agreed to execute the above work accepting all these Terms & conditions at % (in words Percentage) Above/ below estimated rates.

(Rs. In Words: _____)

(Note :-The Agency/Bidder should quote his rates with inclusive of GST and all other applicable taxes)

SD/-

Chief Auditor,
Audit Department,
Nashik Municipal Corporation, Nashik

Sign & Seal of Agency

“Annexure - A”

Name of Work :- Supply and Installation of All in one PC for Audit Department, NMC

A) BRIEF SCOPE OF WORK:-

- i) The Multifunctional Laser Printers as specified and subject to relevant specifications mentioned in the tender shall be supplied by the successful vendor as directed by Chief Auditor, NMC of the make and specification as mentioned in the Quotations.
 - ii) The agency is required to install the Multifunctional Laser Printers the specific locations as directed by Chief Auditor, Nashik Municipal Corporation after delivery as above.
 - iii) The agency should maintain the system comprehensively (With Parts) for a period of one year free of cost and ensure smooth running of the system 365 days a year and 24x7 for a period of One Year from the date of successful completion of the work including servicing, repairing, or replacing the entire system if necessary as directed by the Chief Auditor, NMC during this period.
- The Agency shall be responsible for executing the entire work as per the Tender & Agreement approved by Chief Auditor, of Nashik Municipal Corporation.

B) PRE-QUALIFICATION CONDITIONS:

- a) The Agency must be a registered company. The agency shall be well established, reputed and experienced vendor of Hardware Supply industry.
- a) The Agency should be a registered firm having its presence in Hardware Supply Industry since last 3 years. Attested copy of the registration of the firm or shop act license should be submitted along with the bid
- b) The Agency shall be responsible for executing the entire work as per the Quotation & Agreement approved by the Chief Auditor, NMC of Nashik Municipal Corporation.

C) Place of work: Within the Limits of Nashik Municipal Corporation, Nashik

D) Time Limit for work: - The Time Limit for the said work is 15 days from the date of Work Order.

I/We have studied the Terms of Reference (TOR) as above and put my/ our Signature in token of acceptance on it.

Place: - Nashik

Date: - / /2025

Signature & Seal of Agency