नाशिक महानगरपालिका,नाशिक
माहिती व तंत्रज्ञान विभाग

ई कोटेशन सुचना क्र. ०३ (२०२३-२४)

कामाचे नाव :- मनपातील ई.आर.पी. कार्यप्रणालीची देखभाल दुरुस्ती व अपडेशन करणेकामी तज्ञ संस्थेची नेमणुक करणेकरीता दर पत्रक सादर करणे बाबत.

निविदा मिळण्याचे ठिकाणी:- ज्या कोणास सदरचे काम करावयाचे असल्यास त्यांचेकरीता निविदा फॉर्म मनपा संकेतस्थळ www.nmc.gov.in यांवर विनामुल्य् उपलब्ध आहेत.

निविदा फॉर्म मिळण्याचे तारिख:- १८/०५/२०२३ ते २५ /०५/२०२३

निविदा फॉर्म जमा करण्याची अंतिम तारिख:- २५ / ०५/२०२३

निविदा फॉर्म जमा करण्याचे ठिकाण :- मा.संचालक सो, यांचे कार्यालय,
माहिती व तंत्रज्ञान विभाग, ३ रा मजला
राजीव गांधी भवन, शरणपुर रोड, नाशिक

Sd/-
उपआयुक्त्
माहिती व तंत्रज्ञान विभाग
नाशिक महानगरपालिका,नाशिक

Name of Work : "Selection of Agency for Annual Maintenance Contract (AMC) Operational Support, Maintenance and Updation of Bilingual Web base Existing (ERP Software) Integrated Application Software for Municipal Accounts, Inventory Management and Human Resources and MIS Software of Nashik Municipal Corporation for One Year"

A) BRIEF SCOPE OF WORK :-

Identification, improvement and implementation of existing Functional processes is one of the main objectives of requirement gathering while preparing Detail Business Blueprint, Operational Support, Project manager duly appointed by bidder shall work closely with deputed official of the Agency for implementing the ERP Software solution. During the software implementation phase, the following general principles may be kept in view: -

1) Developing Detailed Business Blueprint with best practices in consultation with Nashik Municipal Corporation.
2) Elimination of redundant activities
3) Streamlining work flow along with requisite licenses.
4) Reducing cycle time for improving the performance of the processes
5) Minimizing paper-based transactions
6) Configuration and customization of ERP solution to automate the processes of Nashik Municipal Corporation.
7) Maintenance and Updating of Existing Bio-Metric Attendance System and Integration along with Existing ERP Payroll Process of Nashik Municipal Corporation.
8) Process documentation, Preparation of system manual (user manual), Training and time to time maintenance.
9) To roll out the system to users in all the departments of Nashik Municipal Corporation and to ensure their readiness from functional and technical perspectives.
10) Project planning, scope, Scheduling, resource planning and overall project management
11) End to end encryption of data.
12) Accounts Academic Administration
13) Current data has to be migrated from various in-house applications working in NMC
14) Submission of periodic reports to NMC on the status of implementation of Work.
15) Providing Support to end users.
16) Any Change management during implementation & AMC Period and communication strategy.
17) Objects (Reports, Interface, Forms, and Workflow) shall be developed as per the Directed by Engineer Incharge, NMC alongwith routine processes without any limitation on nos. of object under any category and with any complexity.
18) AI based Analytic Engine to provide data on dashboards for various modules of ERP. The bidder shall follow the GIGW guidelines and also get Security audit done by approved government agency for its entire system as and when required.
19) The system will be deployed on cloud based at level three data centre located in India and should be accessible over secure connections from other remote sites as well.
20) The cost of hiring the cloud bear by Agency with OS and associated software components needed to run application (with appropriate numbers of virtual machines and dynamic

allocations to optimal peak time performance, storage and data backup plan along with disaster management provision), Security solutions, optimally maintaining it and ensuring it's 99.75% uptime/availability will be the responsibility of the solution provider. However, maintenance downtimes may be excluded, if maintenance downtime has been taken with prior approval of Director (I.T) NMC.

21) Application response time must also be optimally designed and maintained by the solution provider.

22) Bidder shall be responsible for complete maintenance of system during project lifecycle including the maintenance period.

23) Bidder shall do System volume and stress Test, Benchmarking tests pertaining to system.

24) For Financial & Accounting Module, Contractor shall:

25) Migrate financial data from legacy system including historical data of all the open items

26) For payment files, encryption shall be as per the standards / payment gateway formats of Banks.

27) Training of all the users and Documentation of training material.

28) The solution must be Mobile responsive that allows employees to perform various tasks and view information on smart phones based on android/ iOS/ Windows and other operating system.

29) The proposed system covering all modules mentioned in the scope must be developed using the technology capable of delivering the intended functionalities listed in the scope of work during the Handholding (warranty), AMC period and thereafter, as and when required, the bidder will have to provide source code of various modules to the client (NMC). This excludes the source code of the COTS software supplied by the Bidder.

30) The proposed system should have one variant i.e. One for Cloud hosting .

31) The proposed solution should have available APIs to integrate with external hardware/software systems and future technology.

32) The proposed solution must have the provision to integrate the existing Email and should also capable of supporting Single Sign-On Tool.

33) The proposed system should put digital signature stamp (*if required*) for all the documents which are sent outside NMC's internal premises as per direction of Engineer incharge/ Director. I.T Department.

34) The Successful Bidder/ Agency should deploy a Five (5) dedicated ERP Resource/ Expert (1-Human Resource Expert, 1- Municipal Accounting Expert, 1- Inventory Module Expert, 1- Software Developer /Master Database Expert) and 1- Project Manager, etc) at NMC office during business day and hrs.

35) The proposed resources should have B.E (I.T) /B Tech (I.T) Qualification and should have at least 2 years of relevant experience.

Sd/-
Deputy Commissioner,
Information & Technology Dept.
Nashik Municipal Corporation, Nashik

Quotation Form

Name of Work : "Selection of Agency for Annual Maintenance Contract (AMC) Operational Support, Maintenance and Updation of Bilingual Web base Existing (ERP Software) Integrated Application Software for Municipal Accounts, Inventory Management and Human Resources and MIS Software of Nashik Municipal Corporation for One Year"

Date of Issue of Blank Quotation Form: - 18/05/2023 to 25 /05/2023.

Date of Submission Quotation Form: - 25 /05/2023 upto 3.00 P.M.

- ABSTRACT –

S.No.	Description	Rate	Unit	Amount
1.	**Selection of Agency for Annual Maintenance Contract (AMC) Operational Support, Maintenance and Updation of Bilingual Web base Existing (ERP Software) Integrated Application Software for Municipal Accounts, Inventory Management and Human Resources and MIS Software of Nashik Municipal Corporation for One Year**		**Per person**	
	Total Without GST			
	Add GST 18%			
Total Amount Rs.				

I/ We have gone through the all details of the work as mentioned above, I/We are hereby agreed to execute the above work accepting all these Terms & conditions at (Rs.In Words: _____)

(Note :-The Agency should quote his rates with inclusive of GST and all other applicable taxes)

                         Sd/-
                  Deputy Commissioner,
                  Information & Technology Dept.
              Nashik Municipal Corporation, Nashik

Sign & Seal of Agency